

**AP INDUSTRIAL CORRIDORS INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED**

IHC Corporate, 1<sup>st</sup> Floor, Mangalagiri, Guntur, Andhra Pradesh

**Job description for the post of "Manager (Community & Social Infrastructure)" on Deputation / APICDC Rolls for Project Site**

**Company Profile:**

AP Industrial Corridors Infrastructure Development Corporation Limited (APICDC) ("Company") is a Joint Venture Company established pursuant to the Shareholder's Agreement executed between National Industrial Corridor Development and Implementation Trust (NICDIT) representing Government of India and Andhra Pradesh Industrial Infrastructure Corporation Ltd. (APIIC) representing Government of Andhra Pradesh with 50% shareholding by each and having its registered office in 1st Floor, IHC Corporate, Plot No 3,4, & 6, Industrial Park, Mangalagiri, Guntur- 522503, Andhra Pradesh, India. The Company was incorporated on 07.08.2018 under the provisions of the Companies Act, 2013 having CIN U45200AP2018PLC108963. The Company is engaged to carry on the business of development, implementation and maintenance of an Industrial Township Project, Trunk Infrastructure and the Strategic Projects at Krishnapatnam Industrial Node, Tirupati district, under Chennai-Bangalore Industrial Corridor; Orvakal Industrial Node, Kurnool district, under Hyderabad Banagalore Industrial Corridor; Kopparthu Industrial Node, Kadapa district, under Visakhapatnam-Chennai Industrial corridor and other upcoming nodes in the state of Andhra Pradesh.

**Role:**

To support planning, implementation and monitoring of community amenities and social infrastructure within the Industrial Township including housing, utilities, health, education, welfare, and CSR-aligned facilities ensuring timely coordination, stakeholder engagement and compliance with project standards.

The role ensures smooth interfacing between contractors, line departments, communities, and the APICDC project team, under the strategic directions of GM (Projects).

**Job description and key responsibilities:**

**1. Infrastructure Implementation Support**

- Assist GM (Projects)/HOD in planning and rolling out community and social infrastructure (township housing, utilities, public amenities, welfare facilities).
- Regularly inspect ongoing works and report progress gaps, quality issues, safety deviations, and schedule risks.
- Ensure adherence to approved DPRs, drawings, contract conditions and statutory standards.
- Maintenance & upkeep of Social Infrastructure.

## **2. Quality, Progress & Documentation**

- Track project progress against baseline schedules; support timely milestone achievement by coordinating with contractors and Employer's Engineer.
- Prepare and submit periodic MIS, photographs, inspection notes, quality reports and compliance checklists.
- Maintain documentation required by Head Office (including FNPR, site registers, test reports etc.).

## **3. Stakeholder & Department Coordination**

- Liaise with local government bodies & line departments for approvals, utility connections, access roads, ROW clearances, and community support.
- Engage with local community stakeholders to ensure smooth work execution and address social interface issues under guidance of HOD.

## **4. Contract Compliance & Billing Support**

- To ensure contract compliance and contract management and initiate corrective actions as instructed.
- Assist in verification of contractor submissions including measurements, variation proposals and change-of-scope requests.
- Preliminary scrutiny of Interim Payment Certificates (IPCs) and forward recommendations for approval.

## **5. Land & Social Safeguards Coordination**

- Coordinate with revenue authorities and support land acquisition documentation, dispute resolution and access permissions.
- Assist in ensuring compliance with environmental & social safeguard norms, rehabilitation plans and labour welfare requirements.

## **6. Support to GM (Projects)/HOD**

- Provide inputs for decision-making, risk alerts, and proposals needing approvals.
- Execute instructions related to community upliftment initiatives aligned to CSR or statutory welfare needs.
- Maintain close coordination with Head Office for resource needs, approvals and reporting compliance.

### **Competencies & Skills:**

- Site supervision skills with strong quality & safety awareness
- Ability to coordinate with multiple government entities & contractors
- Strong documentation, MIS reporting and communication skills
- Good understanding of civil works, public infrastructure & statutory standards
- Problem-solving attitude and ability to work in field challenges

### **Designation, Reporting & Location**

The designation shall be "**Manager (Community & Social Infrastructure)**". Reporting will be to the GM (Projects), APICDC. The job location will be at APICDC Head Office / Project Site and may require frequent travel.

### **In case of Deputation:**

**Eligibility Criteria:** Officers/Retired Officers from Central/State Government departments or PSUs in the cadre of Dy Engineer or equivalent possessing a degree in B.E./ B.Tech in Civil Engineering.

**Nationality:** Candidate from Indian nationality only.

**Salary:** The existing pay scale will be protected in accordance with Government norms.

### **Norms of Deputation:**

The deputation will be governed by standard foreign services terms and conditions prescribed by the Government of Andhra Pradesh.

### **Duration of Appointment**

The appointment shall be for a period of one year initially from the date of joining or up to the date of superannuation or until further orders, whichever is earlier. However, the period of deputation can be reduced or extended on mutual negotiations with the offering organizations.

### **Submission of Applications**

The applicants should submit their applications through proper channel through their respective HODs, CMDs / MDs.

### **Undertaking by the Applicant**

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

### **How to Apply:**

Eligible officers may submit their applications through the proper channel. The applications, complete in all respects, must reach the undersigned at the email address given below on or before **5:00 PM of 20.03.2026**. Hard copies of the same shall also be forwarded to the address mentioned below.

Applications which are received through the proper channel and are accompanied by the following certificates only shall be considered:

- a. Statement giving the details of major or minor penalties imposed upon the Officer if any during the last ten (10) years.
- b. No objection certificate
- c. Attested copies of ACRs for the past five years

The date of receipt of the complete application duly forwarded to the APICDC on or before **5:00 PM of 20.03.2026**. Incomplete applications shall be rejected.

**In case of APICDC Rolls:**

**Minimum Requirements**

- i. **Nationality:** Indian only.
- ii. **Educational Qualification:** Should be a B.E/ B.Tech in Civil Engineering / M.E/ M.Tech (Civil) from any University established by an Act of Government of India or State Act and recognized by the University Grants Commission and approved by AICTE.
- iii. **Professional Experience:** Minimum 7 to 10 years of post-qualification experience in infrastructure development with 3 years of relevant experience in the execution of area development projects.
- iv. **Maximum Age:** Age should not be more than 40 years as on 31st December 2025.

**Designation, Reporting & Location**

The designation shall be "**Manager (Community & Social Infrastructure)**". Reporting will be to the MD, APICDC. The job location will be at Project Site and may require business related travel. The position is on APICDC rolls.

**Salary:** As per industry standards.

**How To Apply:** Candidates should submit their latest Resumes along with qualification and experience documents by mailing to [managerhr@apicdc.in](mailto:managerhr@apicdc.in) on or before **5:00 PM of 20.03.2026**. Applications received through any other mode shall be summarily rejected.

**Selection Process:** A Selection Committee will be constituted to short list, interview and recommend the candidate.

**Applications should be submitted to the following address:**

MD, APICDC, IHC Corporate, 1<sup>st</sup> Floor, Mangalagiri, Guntur, Andhra Pradesh-522503. Candidates should submit soft copy by mailing to [managerhr@apicdc.in](mailto:managerhr@apicdc.in)

**Disclaimer:** This is not a Government job as APICDC is not a Government Company.